

Plaza Board of Directors Meeting  
Plaza Owner Services Office  
August 4, 2017 12:30pm MST

**Board Members present**

Terry Toole  
Thor Hoppess  
Randy Utz  
Steve DeLaroche  
Harry Ludewig (via phone)

**CBMR Present**

Heather Leonard – Director of Lodging  
Jason Fries – Chief Engineer  
Jared Martin – Owner Services Assistant

**Meeting called to order at 12:30pm. Quorum established.**

Terry provided a tentative schedule for window installation from Saw Horse.  
Heather mentioned she will work on the reservations for the window project.  
Terry noted that the Board should schedule a meeting on September 12, 2017 at 3:00pm MST.  
Thor mentioned that he would like more consistent Board meetings, at least once per month.  
Terry recommended having meetings on the 3<sup>rd</sup> Tuesday of every month.  
After the September 12<sup>th</sup> meeting, the next would be October 17, 2017 at 3pm MST, then November 21, 2017 at 3pm MST.  
Terry also mentioned that prior meeting minutes need to be sent out before the following meeting.  
Jared will ensure this happens moving forward.

**Board Officer Positioning**

Thor nominates Terry Toole to be Treasurer.  
Terry nominates Thor Hoppess to be President.  
Terry nominates Steve DeLaroche to be Vice President.  
Randy seconds all nominations. All nominations pass unanimously.

**Motion**

Terry moves to adjourn the meeting.  
Randy seconds. Motion passes unanimously.

**Meeting adjourned at 12:40pm.**